

## Equals Fidelity Training Steps



	Training Steps	Description	Responsibility
	1. Teachers organize kit.	Teachers follow directions on Quick Start Guide to locate pre-recorded webinar, organization materials and instructions, and specified kit materials.	Administration, Teachers
	2. Schedule live or pre-recorded webinars. Teachers attend both as appropriate.	Administrator selects topic order for 1st & 2nd live webinars: Assessment or Lesson Components. Schedules each electronically or chooses pre-recorded.	Administration, Teachers
	3. Administrator sends Implementation Scale to each teacher when received from AbleNet.	AbleNet Trainer sends electronic Implementation Scale to Admin. Admin forwards to teacher(s) to complete.	Administration, AbleNet, Teachers
	4. Teachers complete Implementation Scale.	Teachers complete electronic form, save it, and send to Admin. Admin sends to AbleNet. *This triggers Follow-up Webinar recommendations by AbleNet Trainers.	Administration, Teachers
	5. Administrators and individual teachers review Action Plans.	Action Plans sent from AbleNet to Admin to review with teacher(s). Action Plans are used to support implementation.	AbleNet, Administration, Teachers
	6. Follow Up webinar recommendations reviewed and scheduled.	AbleNet Trainer sends recommendations for Follow-Up webinars. Administrator reviews and chooses topic, & schedules live webinar(s).	Administration, AbleNet
	7. Administrator receives Admin Checklist for classroom visits.	AbleNet sends Administrator Checklist. Administrator asks teacher for current lesson, page, and component prior to observation. Admin Training can be requested by contacting Karen Ross-Brown - kbrown@ablenetinc.com	Administration, AbleNet
	8. Administrator and teachers complete Equals Training Evaluation form.	AbleNet sends Evaluation. Administrator completes form and sends to teachers to complete. Admin sends Evaluation back to AbleNet.	Administration, AbleNet, Teachers

Note: AbleNet offers the following ongoing support after Fidelity Training Steps are completed:

- 1) **Live Follow-Up webinars**
- 2) **Pre-recorded Follow-Up webinars** (<https://ablenet.online/EqualsVideos>)
- 3) Direct **access to AbleNet Curriculum Team:** [curriculum@ablenetinc.com](mailto:curriculum@ablenetinc.com)
- 4) Bi-monthly **Equals newsletter** (sign up here: <https://www.ablenetinc.com/resources/equals-math-members-only-content-update-request/>)
- 5) **AbleNet Equals Math Community** group on Facebook